



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

LKT CORPORATION  
Muntinlupa City, Metro Manila

Sir/Madam,

The attached Purchase Order No. 2025-08-0678 are already approved so NOTICE is given to LKT CORPORATION for the purchase of other supplies and materials requested by C. Alcantara - CATANAUAN with PR No. 2025-06-1816. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : August 20 2025

Name of the Representative of the of the Bidder: LKT CORPORATION

Authorized Signature:

